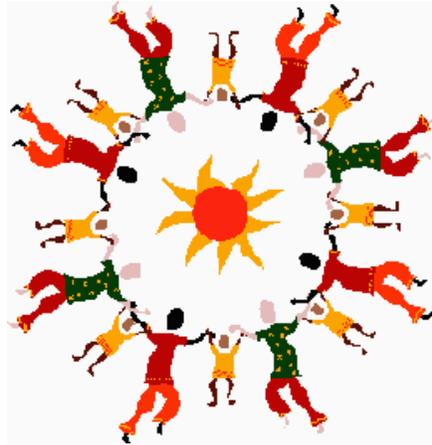


Unification



Desk Guide

to

CIS Inquiry

Department of Public Welfare
Office of Child Development and Early Learning
Updated June, 2008

Inquiry in CIS

The following is a listing of screens in CIS and the information provided on each. To access the screens, enter the screen name in the "Next Trans" field and the county/record number in the "Parameters" field. These screens may be helpful to CCIS staff.

CQMENU (Primary Inquiry Menu)	Main inquiry screen in CIS to look up certain screens. May also search for a client/case by using name, SSN, individual number (assigned in CIS) or county/record number.
CQBQUE (Screen Queue)	Displays most of the screens that exist for a particular case record number. To inquire on a specific screen, type an "I" in the space preceding the screen name and transmit. To access CQBQUE, enter the county/record number OR go to Line #3 of the CQMENU screen and enter the county/record number.
GENERAL CASE INFORMATION	
CQCASE (Case Inquiry)	Displays client's address, phone number, and open budgets in the case (i.e., TANF, FS, GA or Medicaid) Also shows the CCMIS Code which indicates the status of the case in PELICAN (whether case was pushed from CIS and whether CIS updates will be received).
CQCMEM (Case Members Inquiry)	Displays active (A) and inactive (I) members on the case. Inactive members are no longer part of the case. If an individual is active on another case, an * will be next to the A or I indicator. This screen also shows the date of birth and SSN for each case member.

CQBMEM (Budget Members Inquiry)	Displays the active members of each open budget on the case. Example: If both C and FS budgets are open there will be two pages of this screen (one page per budget).
CQCOMP (Budget Composition Inquiry) **household relationships and primary caretaker information may also be seen on CQRELN	Displays the active members on the case and the budget(s) in which each one is active. Also shows the Program Status Codes and Eligibility Status Codes for each member, relationship to the payment name, the line number of the parent for each child and the spouse of any members, if applicable.
INDIVIDUAL INFORMATION	
CQINDL (Individual Information – demographic and eligibility data)	Displays the budget eligibility segments for each case member (i.e., TANF, FS, GA, Medicaid) and the individual's eligibility status code (ES, EC, EM, DS, DF, etc.). This screen also shows the individual's date of birth and SSN, as well as education level and gender.
CQDISB (Disabled Persons)	Displays disability information if someone on the case is disabled. Shows brief description of disability, begin date and review and end dates (if temporary).
CQSCHL (School Attendance)	Displays names of case members who are attending school, type of school (refer to listing of codes), school attendance (F=full-time; P=part-time), highest grade completed (HG field) and expected graduation date.
EMPLOYMENT & INCOME INFORMATION	
CQEMPL (Employment Information)	Displays employment information, such as employer's name, address, phone number, begin/end dates of employment and Employment Status Code (which indicates the client's current status, i.e., no work history, FT employment, PT employment, self-employment, etc.). See listing of all possible Employment Status codes.

<p>CQWAGE (Earned Income)</p>	<p>Displays earned income information from client's employment (date of first pay, Income Frequency Code, pay dates for specific budget month, hours per pay period, gross pay amounts, hourly wage, and average weekly hours). The "ID" field next to the pay dates will show an "E" for estimated pay or an "A" for actual pay. Also shows employer's name and Income Type Code (refer to listing of codes).</p>
<p>CQSELF (Self-employment Income)</p>	<p>Displays self-employment income information. Codes and information shown are very similar to the CQWAGE screen.</p>
<p>CQUNRD (Unearned Income)</p>	<p>Displays unearned income information i.e. child support, SSI, etc. Information and codes shown are very similar to the CQWAGE screen.</p>
<p>UNPAID ACTIVITY INFORMATION</p>	
<p>CQPREN (ETP Project Enrollment Inquiry)</p>	<p>Displays information about client's enrollment in an Employment & Training Program (i.e. training, school). The Project Code is a one letter code designating the type of program the client is attending, i.e. CAO Directed, ELECT, CDC (formerly SPOC), etc. The project referral date and begin and end dates are also on this screen. If a client has "good cause" for not meeting work requirements, a Good Cause Code is entered in the "CompRv/Appeal/Good Cause Status" field in the lower right section of the screen (refer to listing of codes). To access this screen, enter county/record/line number in the "Parameters" field.</p>

<p>CQIETP (ETP Activity Inquiry) **does not exist without the CQPREN screen</p>	<p>Displays more detailed information about the client's participation in the Employment & Training Program. The "Act" field designates the specific activity the client is participating in (i.e. GED, skills training, etc) by the Activity Code entered (refer to listing of codes) and the "Exp Wkly Hrs" field indicates the client's expected weekly hours of attendance in that activity. The lower half of the screen shows the weeks and hours of actual attendance in the program as well as the average number of attended weekly hours. To access this screen, enter county/record/line number in the "Parameters" field.</p>
<p>CHILD CARE ELIGIBILITY INFORMATION</p>	
<p>CQRELN (Household Relations)</p>	<p>Displays the relationship of each household member to one another and shows who the primary caretaker is for children on the case. Refer to listing of Relationship Codes. Each household member has his/her own screen page in order to show the relationships to the other household members.</p>
<p>CQINDA (Individual Attributes)</p>	<p>Shows the ETP Status Code for each case member. Codes that may pass child care eligibility in CIS include 60, 61, 30, 40, 12, 52 and 53. Adult clients with other ETP codes should have no need for child care and therefore fail child care eligibility in CIS under that budget.</p>
<p>CQBUDG (Budget Authorization)</p>	<p>Used by the CAO to push an eligible child care case to CCMIS. A "Y" in the "CC Elig" field indicates the case is eligible for child care under the budget group (C, U, D or FS) designated in the "Cat" field in upper left section of the screen. The CAO changes the "Y" to an "R" to push the case.</p>

<p>CQCCSR (Child Care Eligibility Summary Results)</p>	<p>Displays the child care eligibility results for each member of the case and each open budget. Note the P (passes eligibility) or F (fails eligibility) for each case member and budget as well as the reason(s) for any failure(s).</p>
<p>CO-PAY & PROVIDER INFORMATION</p>	
<p>CQCCPT (Child Care Information) **since Unification was implemented, this screen is no longer used in CIS; however, it is still available to view in history</p>	<p>Displays the information on the last child care payment made by the CAO <i>prior to Unification being implemented</i>. The number of FT/PT days covered for the budget month, amount paid, and co-pay amount are on this screen, as well as the provider's name, address and phone number. If applicable, the provider's vendor number is also displayed, next to the address.</p>
<p>SANCTION/DISQUALIFICATION INFORMATION</p>	
<p>CQBVAL (Budget Group Validation) **may also refer to the CQINDL screen to see the eligibility status code</p>	<p>Only present if a sanction, disqualification or a non-eligible member exists on the case. Indicates the case member who is sanctioned, disqualified or ineligible, the budget(s) affected, eligibility status code (DS, DF and N's (NA, NS, NX, etc.)), the reason code and the begin/end dates of the sanction/disqualification/ineligibility period. Ineligible individuals may include those who have not requested benefits for themselves.</p>

History Inquiry in CIS

To access history screens in CIS, use the **CQHIMN** menu screen (see sample screen).

- Line #1, "Historical Info", may be used to view screens related to information on a specific individual in the case (such as CQEMPL, CQWAGE, CQPREN or CQIETP). These types of screens require entry of the county/record number, category (budget, i.e. C, FS, etc.), line number of the individual and the transaction (screen name).
- Line #7, "Cash Ben & Budg Hist," may be used to view all payments made under the cash budget (C, U or D) through the date you choose; requires entry of county/record number, category and a through date. This inquiry will list the provider's name and vendor number if a payment was sent directly to him/her.
- Line #8, "FS Ben & Budget Hist," may be used to view all payments made under the food stamp budget through the date you choose; requires entry of county/record number, category and a through date. This inquiry will also list the provider's name and vendor number if a payment was sent directly to him/her.
- Line #9, "Budget Group Hist," may be used to verify if a case is eligible to receive child care under a TANF, FS or GA budget group by checking the "CC Elig" field on right side of the screen. This inquiry also requires entry of county/record number, category and a through date. After transmitting from the CQHIMN screen, the CQBUDH screen will appear, listing the case members. Enter a "b" (for budget) in the blank before the payment name (or you may enter a "b" at every name). Transmit from this screen and the CQBUDG screen(s) in history should appear for the case.
- Line #'s 10 and 11, Cash and FS Transcripts inquiry, may also be used to view all payments made under the cash or FS budgets. This inquiry only lists the payments and periods covered. The child care provider's name and vendor number are not listed if a payment was sent directly to him/her. Inquiry requires entry of county/record number, category and from and through dates.

CIS Screen Codes Reference

Eligibility Status Codes (found on CQBMEM, CQCOMP, CQINDL, CQBVAL)	
EA	Eligible Adult
EB	Eligible Able Bodied Adult (FS only)
EC	Eligible Child
EE	Eligible Essential Person
EM	Eligible Member (FS only)
EP	Eligible Minor Parent
ES	Eligible Specified Relative
EW	Eligible Able Bodied Waived Adult (FS only)
DF	Disqualified for Fraud
DS	Sanctioned Individual
NA	Non-eligible Household Individual
NC	Non-eligible Child
NM	Non-eligible Member (FS only)
NP	Non-eligible Parent of a TANF or GA Minor Parent
NS	Non-eligible Specified Relative
NX	Not Requesting Benefits
Employment Status Codes (found on CQEMPL, CQPREN, CQIETP)	
01	No work history
02	Unemployed; no work history within last 12 months
03	Unemployed; work history within last 12 months
04	Unemployed; on the job training
05	Full-time employment
06	Part-time employment; 100 hours per month or more
07	Part-time employment; less than 100 hours per month (unemployed)
08	Refused to comply with employment regulations
09	Same as # 6 above, but each 2 previous months were < 100 hours and next month is < 100 hours (unemployed)
10	Self-employed
11	Participates in a work study program
12	Participates in VISTA Volunteer Program
13	Part-time Self-employment
Employment Termination Codes (found on CQEMPL)	
01	Fired – Good Cause
02	Fired – Not Good Cause
03	Quit – Good Cause
04	Quit – Not Good Cause
05	Laid Off
06	Strike - Participant

Employment Termination Codes - continued	
07	Strike – Non-participant
08	Suspension
09	Job/Training Ends
10	Other (explanation required)
Employment & Training Project Codes (found on CQPREN)	
A	CAO Directed
B	Maximizing Participation Project (MPP)
D	Career Development Component (CDC) (formerly SPOC)
F	Community Connections Initiative
KY	Keystone Education Yields Success (KEYS) Program
N	Industry Specific Training
NC	Neighborhood Center
P	PPY (teen parent program)
PF	CDC Fatherhood Initiative
S	Supported Work Program
W	Welfare to Work
WP	Work Plus Program (WP)
WR	Work Ready
WS	Work Support
X	Refugee Resettlement
Y	ELECT
Z	Special Initiative
Employment & Training Sub-Project Codes (found on CQPREN)	
1	Job Retention
2	Fatherhood
4	Family Works ELECT-Fatherhood
5	Family Works ELECT
11	Family Start
13	ISI
14	Refugee Assistance
15	Special Initiative
19	Supported Work Component
21	CDC (Philadelphia)
22	Barrier removal period
23	Supported Engagement
24	Pending SSI
32	Work Plus
34	Outreach Services Component (OSC)
41	WCA-IMX
62	Home Health Assessment E-TANF

Employment & Training Sub-Project Codes (continued)	
71	ABE by Move Up Provider
72	ABE non Move Up Provider
73	English as a Second Language (ESL) by Move Up Provider
74	ESL non Move Up Provider
75	GED by Move Up Provider
76	GED non Move Up Provider
Employment & Training Activity Codes (found on CQIETP)	
1	Career Link
6	Providing child care for a community services participant
9	FS Assessment/EDP
11	English as a Second Language
12	Adult Basic Education/Literacy (ABE)
13	General Equivalency Diploma (GED)/High School
14	PA Community College - TANF
15	Post-secondary Education - FS
16	Post-secondary (college, but not PA community college) - TANF
17	Move-Up Literacy - TANF
18	Satisfactory attendance in Secondary School/GED
20	Community Service (unpaid work @ Fed, State, Local gov't or non-profit)
21	Workfare (unpaid work sponsored by Fed, State, Local gov't or non-profit)
22	On-the-Job-Training (OJT)
23	Subsidized Employment
24	Skill/Vocational Training
26	Paid Work Experience (not to exceed 6 months)
28	Job Readiness Preparation (WSC clients – up to 8 weeks)
30	Income-in-Kind
31	Work Study (subsidized by Fed, State or work study program)
32	Americorps VISTA
33	Unsubsidized Employment
34	Non-Core Vocational Education (without high school diploma or GED)
35	Non-Core Vocational Education (has high school diploma or GED)
36	State Office Work Experience
38	Job Skills Training Related to Employment
42	Contracted Job Search/Prep Training (non-WSC clients)
44	CAO Initial Job Search/Prep Training
46	Contracted Job Development/Job Placement
48	On-going Job Search (FS only)
94	Client Contacted
99	MPP related activities/barrier remediation

Employment & Training Project Referral Rejection Codes – (found on CQPREN)	
1	Failed to Report
2	Refused to Cooperate
3	All Slots Filled
4	System Reject – no operator action within 15 days
5	Other
6	System Reject – individual/case closed or ETP Code changed
7	Withdraws from Maximizing Participation Project (MPP)
8	Reserved
K	Project Terminated in CIS/Remains open in AIMS
S	Rejected – recommended MPP Referral
T	Referred in Error
Employment & Training Project Termination Codes – (found on CQPREN)	
1	Employment 20 hours/week or greater
2	Income from On-the-job-training/Work Experience
3	Withdraws or terminates without good cause
4	Withdraws or terminates with good cause (CAO entry only)
5	Completed AMR/EDP activities – no employment
6	CIS terminates (client closed or exempted from ETP)
7	Other
8	Employment – 30 hours/week or greater
9	Conversion
A	Completed – in compliance w/ AMR requirements
B	Completed – barrier identified
C	Completed – client chose not to participate
D	Unable to locate client (CCI)
E	Completed – barrier resolved (MPP)
F	Completed – referral for mandatory status
G	Terminated – barrier not resolved (MPP)
H	Terminated – no barrier identified
I	Refused screening tool/release of info within 60 days
J	Terminated – SSI approved/TANF closed (MPP)
K	Project terminated in CIS/Remains open in AIMS
L	CAO determined ineligible for Family Works
M	Obtains employment in WSC/TANF eligible/Transfer to CDC
N	Does not obtain employment in WSC/Transfer to CDC
O	Obtains employment - TANF
P	Terminated – beyond contractor control (per Master Guideline)
Q	Client incarcerated
R	Client entered in full time substance abuse facility
S	Terminated – Recommend MPP Referral

Employment & Training Project Termination Codes – (continued)	
T	Client claiming 1 year exemption after giving birth
U	Unemployment Compensation causes TANF to close
V	Client granted Good Cause or exemption by CAO
W	Terminated – Recommend CDC or WIA related program referral
X	Terminated – Recommend referral to KEYS
Y	Terminated – Participation in self initiated education and/or training
Good Cause Codes (found on CQPREN)	
45	In compliance review process
46	Pending appeal hearing
51	National Study Participant
53	Pending medical verification (limit 30 days) to excuse or reduce participation in activity
54	Caregiver Services
55	Miscellaneous short-term, not related to child care or domestic violence or caregiver services
56	Child care arrangement pending – 30 day maximum
57	Child care is not available (documented on the PA1697 by the CCIS)
58	Domestic Violence
73	Parent in 2-parent household caring for child < 12 months old
90	1 parent in a 2-parent household, if 2 nd parent is meeting hourly work requirement
Income Frequency Codes (found on CQWAGE, CQSELF, CQUNRD)	
01	One time only
02	Weekly
03	Every two weeks
04	Twice per month
05	Monthly
06	Every two months
07	Quarterly
08	Semi-annually
09	Annually
Income Type Codes (found on CQWAGE, CQSELF, CQUNRD)	
01	Full-time employment
02	Part-time employment
03	Room/Board or Rent
04	Self-employment
06	Farm Self-employment (Food Stamps only)
07	Sheltered Workshop Employment (Food Stamps only)

Income Type Codes (continued)	
08	Non-student JTPA
10	Unemployment Compensation
11	Worker's Compensation
12	Social Security Disability
13	Social Security Survivors or Retirement
14	Supplemental Security Income (SSI)
15	Veterans Compensation (Disability)
16	Veteran's Pension (Retirement)
17	United Mine Workers
18	Black Lung
19	Railroad Retirement
20	Adjustable Pensions
21	Sick Benefits
22	Union Benefits
23	Dividend/Interest
24	Court Ordered Support
25	Support from Relatives Living in the Household
26	Support from Relatives Living Outside the Household
27	Lump Sum - Earned
28	Lump Sum - Unearned
29	Deemed Income from Alien Sponsor
30	Deemed Income from Stepparent
31	Scholarships, Loans and Grants
32	Voluntary Support from Putative Father
33	Non-applicant Dependent Income
35	Deemed Income from Parent of Minor Parent
36	Parental Contribution Amount
37	Public Assistance
38	Public Assistance (Other States)
39	Work Experience
40	Subsidized Employment
41	Workforce Investment Act Earnings (WIA)
43	Annuity
50	Fixed Pension
98	Long Term Care related Unearned Income
99	Other Income
Program Status Codes (applicable to CCIS – found on CQCASE, CQCOMP, CQINDL, CQBUDG)	
00	TANF (C/U) - Regular
01	TANF (C/U) – Refugee Resettlement Program (RRP)
04	TANF (C/U) - Alien
06	TANF (C/U) - Timeout
07	Extended TANF (C/U) - Contingency

Program Status Codes (continued)	
08	Extended TANF (C/U)
09	Extended TANF (C/U) – Domestic Violence
47	TANF Diversion – 1 month Family Size Allowance payment
48	TANF Diversion – 2 month Family Size Allowance payment
49	TANF Diversion – 3 month Family Size Allowance payment
53	TANF Work Support (WS) Phase II
56	TANF WS Component
57	TANF WS Phase II – Extended - Continued
58	TANF WS Phase II – Extended
59	TANF WS Phase II – Domestic Violence
Relationship Codes (found on CQBMEM, CQCOMP, CQRELN)	
A	Aunt
B	Brother
BL	Brother-in-Law
C	Cousin
CLH	Common-Law Husband
CLW	Common-Law Wife
D	Daughter
DL	Daughter-in-Law
F	Father
FL	Father-in-Law
GA	Grandaunt
GD	Granddaughter
GF	Grandfather
GGA	Great Grandaunt
GGD	Great Granddaughter
GGF	Great Grandfather
GGM	Great Grandmother
GGS	Great Grandson
GGU	Great Granduncle
GM	Grandmother
GN	Grandnephew
GNC	Grandniece
GS	Grandson
GU	Granduncle
H	Husband
HBR	Half Brother
HSR	Half Sister
M	Mother
ML	Mother-in-Law
N	Nephew
NC	Niece

Relationship Codes (continued)	
NR	No Relation
OQR	Other Qualified Relative
S	Son
SB	Stepbrother
SD	Stepdaughter
SF	Stepfather
SL	Son-in-Law
SM	Stepmother
SR	Sister
SRL	Sister-in-Law
SS	Stepson
SSR	Stepsister
U	Uncle
W	Wife
X	Head of Household
Sanction/Disqualification Codes (found on CQBVAL)	
01	Fraud Disqualification, 1 st occurrence (TANF, GA, FS)
02	Fraud Disqualification, 2 nd occurrence (TANF, GA, FS)
03	Fraud Disqualification, 3 rd occurrence (TANF, GA, FS)
04	Fraud Disqualification – misrepresenting ID or residence to receive FS (TANF only)
05	Ineligibility to receive benefits in any cash program due to cash disqualification for fraud (TANF, GA)
21	Non-compliance with Employment & Training Sanction, 1 st occurrence (TANF, GA, FS)
22	Non-compliance with Employment & Training Sanction, 2 nd occurrence (TANF, GA, FS)
23	Non-compliance with Employment & Training Sanction, 3 rd occurrence (TANF, GA, FS)
24	Sanction for non-compliance with Child Support Requirements (TANF, GA)
25	Sanction for failure to comply with Quality Control review (TANF, GA, FS)
27	Employment & Training Sanction (2+ years), 1 st occurrence (TANF,GA)
28	Employment & Training Sanction (2+ years), 2 nd occurrence (TANF,GA)
29	Employment & Training Sanction (2+ years), 3 rd occurrence (TANF,GA)

Sanction/Disqualification Codes for FS only clients (found on CQBVAL)	
04	Fraud Disqualification - using FS for drugs, 1 st offense
05	Fraud Disqualification - using FS for drugs, 2 nd offense
06	Fraud Disqualification – trafficking over \$500
07	Fraud Disqualification – misrepresenting ID or residence to receive FS
08	Fraud Disqualification - Criminal (fleeing felon or violating condition of probation/parole)
09	Fraud Disqualification – using FS for weapon, ammunition or explosives
24	Sanction – failure to apply for or provide an SSN
26	Sanction – Knowingly transfer resources to qualify/attempt to qualify for FS
School Type Attendance Codes (found on CQSCHL)	
E	Elementary
G	Graduate School
J	Junior High
P	Pre-School
Q	Equivalent Vo/tech (secondary)
S	Secondary (High School)
T	Technical
U	Undergraduate
V	Vocational

CIS Screen Samples

The following are samples of the CIS screens that may be helpful to CCIS staff when reviewing cases transferred over from the CAO. Please note that these samples are from the CIS Testing Environment and some of the screens are action rather than inquiry screens. These sample screens begin with the letters "SQ" or "SS" but in production the inquiry screens all begin with "CQ." The names are slightly different but the content is the same.

CQMENU

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SQMENU                                PRIMARY INQUIRIES MENU                                11/17/06 10:16:29

      Description      Trans  Co Record      Cat GG  LN      Begin
1. Case Inquiry .....> SQCASE      |      |      |      |      |      |      |
2. Case Members .....> SQCMEM      |      |      |      |      |      |      |
3. Ben Gen Screen Queue > SQBQUE      |      |      |      |      |      |      |
4. TSA Screen Queue ....> SQSQUE      |      |      |      |      |      |      |
5. REJ Screen Queue ....> SQRQUE      |      |      |      |      |      |      |
6. Budget Authorization > SQBUDG      |      |      |      |      |      |      |
7. Budget Members .....> SQBMEM      |      |      |      |      |      |      |
8. Cash Recurring Ben ..> SQCBNF      |      |      |      |      |      |      |
9. FS Recurring Ben ....> SQFBNF      |      |      |      |      |      |      |
10. Individual Data .....> SQINDL      |      |      |      |      |      |      |
    A. Individual Number > SQINDD      |      |      |      |      |      |      |
    B. SSN .....> SQSSNI      |      |      |      |      |      |      |
      Last Name      First      M      DOB      S R      SSN      Co
11. CIS Name > SQCNAM      |      |      |      |      |      |      |
      Co D      Date      Operator      Trans      Auth      Pid
12. Supervisory Trans ...> SQSUPR      |      |      |      |      |      |      |
13. AECM History .....> SQHIMN      |      |      |      |      |      |      |

Next Trans:>      Parameters:      Xmit

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CQBQUE

SQBQUE CIS BENGEN SCRIN QUEUE INQ 11/30/06 14:04:23

Operator: Worker: 09409 Page 1

Co Record	Status	D	Case Name	Csld	Mode	MEDA
38 7700510	OPEN	0	PATTY POTHOLDER	0258	BEN	Y

[I] Trans	Description	Sta	[I] Trans	Description	Sta
—	SACASE	CASE ACTION	—	SACCSR	CHILDCARE ELIG RSLT
—	SABSEL	BUDGET SELECTION ACT	—	SAFCOP	FAMILY CO-PAY RESULT
—	SAIREQ	INDIVIDUAL PROG REQ	—	SAPVER	PENDING VERIFICATION
—	SARMRQ	MEDICAL REQUEST	—	SAISEL	TPL SELECTION ACTION
—	SARELN	HOUSEHOLD RELATIONS	—	SABUDG	BUDGET AUTHORIZATION
—	SACOMP	BUDGET GROUP COMPOSI	—	SACMCP	MANAGED CARE INFO
—	SABVAL	BUDGET GROUP VALIDAT	—	SACMAN	CLIENT NOTICES
—	SAINDL	INDIVIDUAL ACTION	—	SCN40R	NEW CLIENT NOTICES
—	SAINDA	INDIVIDUAL ATTRIBUTE	—	SABSUM	BUDGET SUMMARY ACTN
—	SAMAIN	MA INDIVIDUAL ACTION	—	SQCBNF	CASH RECURRING BENEF
—	SARESD	RECIPIENT RESIDENCY	—	SQFBNF	FS RECURRING BENEFIT
—	SADISB	DISABLED PERSONS ACT			
—	SASCHL	SCHOOL ATTENDANCE AC			
—	SAEMPL	EMPLOYMENT INFORMATI			
—	SAEDNO	NON-FIN EDBC MODULE			
—	SANFSR	NON-FIN ELIG SUM RES			

Next Trans: Parameters: Xmit:

CQCASE

SQCASE CIS CASE INQUIRY 11/17/06 10:06:12

Operator: Worker: 09409 Page 1

Co Record	Dist	Status	Csld	MEDA	Transition Date	Beg:
38 7700510	0	OPEN	0258	Y	06/05/06	09/18/06

End: 00/00/00
Chg: 09/18/06

V Ln	SSN	Lang	Indiv #	V
S 01	000-00-0000	01	340317769	8

Cde:
W Housing Assistance?3

Addr: 9379 SCENARIO DR
City: LEBANON St: PA ZIP: 17123-0000 Purge Prevent Code:

Sch Dist: 38130 Civil Sub: 015 Phone: 717-772-7879 DV Ind: CCMIS Code: y
..... Associated Budgets

Sel	Cat	GG	Pgm	Ctl	Status	MR	Pymt Name	Alt	Adr	Open	Close
—	C	00	5	OPEN	1	PATTY POTHOLDER	N	08/15/06			
—	FS	00	1	OPEN	1	PATTY POTHOLDER	N	06/05/06			

F14 for Case Members Inquiry

Next Trans: Parameters: Xmit:

CQCOMP

SQCOMP CIS BUDGET COMPOSITION INQUIRY 11/30/06 10:42:11

Operator: Worker: 09409 Page 1

Co Record D Status Case Name Csl'd Beg: 09/18/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 09/18/06

CM FS	Cash/Medical										Food Stamps			Parent Spouse		
LN A	A	Short Name	Cat	GG	Pg	El	Rel	D/Q	V	TE	El	Rel	Qua	V	LN LN LN	BDR
01		PATTY POT 42	C		00	DS	X				EB	X	01	W		02
02		PAUL POT 46	C		00	ES	H				EB	H	01	W		01
03		PAULA POT 11	C		00	EC	D	24	W		EM	D			01 02	
05		OLIVE OVE 4	C		00	EC	N	04	W		EM	N				
06		OLIVI OVE 4	C		00	EC	NC	04	W		EM	NC				
07		OCTAV OVE 8	C		00	EC	N	04	W		EM	N				
08		NORA OVE	C		00	EC	NC	04	W		EM	NC				

Case Payment LN: 01

All Mandatory Parents Included? Y All Mandatory Siblings Included? Y
 All Mandatory Spouses/Children Included? Y
 All Person Who Live Together and Purchase & Prepare Meals are Included? Y

Next Trans: Parameters: Xmit:

CQINDL

SQINDL CIS INDIVIDUAL DETAIL INQUIRY 11/17/06 14:38:17

Operator: Page: 1 of 8

Indiv No V Status Notice Dist Csl'd Worker PA CAP Begin: 09/18/06
 340317769 8 ACTIVE 0 0258 09409 End: 00/00/00
 Change: 09/18/06

Last Name First M App DOB V Sex SSN V Cit V Vet Educ
 POTHOLDER PATTY 06/03/1964 W F 000-00-0000 4 1 W 0 10

MS V Vote Race Eth HIB Number TPL LA LA Date Org
 2 W 3 5 1 N 00/00/00

Benefit Days: TANF: 0071, GA: 0000, Timeout: 0000, Act 35: 0071, ET: 0000

Sel	Co Record	C/G	C	Pg	LN	DQ	Rel	El	S	Retro	Elig Beg	Elig End
	38 7700510	C	5	00	01		X	DS	A		10/25/06	
	38 7700510	FS	1	00	01	01	X	EB	A		06/05/06	
	38 7700510	FS	1	00	01	01	X	EB	I		06/05/06	10/31/06
	38 7700510	C	5	00	01		X	ES	I		08/15/06	10/24/06
	38 7700510	FS	1	00	01	01	X	EB	I		06/05/06	09/30/06
	38 7700510	C	5	00	01		X	ES	I		08/15/06	09/24/06

F18 - NAME INQ F19 - IEVS DETAIL F20 - NON-FIN ATTRIBUTE

Next Tran: Parameters: Xmit:

CQDISB

SQDISB TSA DISABLED PERSON INQUIRY 11/27/06 12:56:44

Operator: Worker: 09409 Page 1 of 2

Co Record D Status Case Name Csl'd Beg: 11/20/06
 38 7700510 0 PEND PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 11/21/06

LN Short Name

02 PAUL POT 46

Disab/Incap MAWD CA MA FS

CDE Description Req CDE V CDE V CDE V Begin End Review

007 HEART PROBLEMS 4 24 D 0 13 D 06/30/04

Live In

Ben Ben Attendant

Typ Sta V Y/N LN

03 A W N 0

Disability Assessment Pending? N

MAWD Eligibility begins next month? N

Blind according to SSA req? N

Former SSI Blind Pension? N

Former State Blind Pension? N

Both eyes missing? N

Date client became blind:

Next Trans: Parameters: Xmit:

CQSCHL

SQSCHL TSA SCHOOL ATTENDANCE INQUIRY 11/27/06 12:58:37

Operator: Worker: 09409 Page 1

Co Record Status Dist Case Name Csl'd Beg: 11/20/06
 00 7700510 PEND 0 PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 11/21/06

Sc Sch Fin FS TANF

LN Short Name School Name Tp Att HG Grad V Aid CD End V

03 PAULA POT 11 ELEM SCHOOL E F 04 00/00/00 01 00/00/00

07 OCTAV OVE 8 ELEMENTARY SCHOOL E F 01 00/00/00 01 00/00/00

Next Trans: Parameters: Xmit:

CQEMPL

SQEMPL CIS EMPLOYMENT INFO INQUIRY 11/17/06 14:42:21
 Operator: Worker: 09409 Page 1 of 2
 Co Record Mode Dist Case Name Cslid Beg: 08/15/06
 38 7700510 OPEN 0 PATTY POTHOLDER 0258 End: 00/00/00
 ETP Emp Chg: 08/15/06
 LN Short Name CM FS Sta Strike Begin Strike End Ver Del
 01 PATTY POT 42 60 12 05
 Empl Begin Empl End Term V Phone No
 Empl: DOCTORS OFFICE 08/07/06 00 000-000-0000
 Addr:
 EIN DOT Code
 City: LEBANON St: PA Zip : 17404-0000 000000000 311
 Unemployment Compensation
 Health insurance available from: Sta V Reg Begin End
 Current employment? Y
 Empl ending in past 30 days? N
 Anyone have a serious illness? N
 Diversion Reason: 00

Next Trans: Parameters: Xmit:

CQWAGE

SQWAGE CIS WAGES/SALARIES/COMMISSIONS INCOME INQUIR 11/17/06 14:48:41
 Operator: Worker: 09409 Page: 1 of 5
 Co Record D Status Case Name Cslid Beg: 08/15/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 08/15/06
 Ln Short Name Code EIN Employer Emp Begin First Pay
 01 PATTY POT 42 01 DOCTORS OFFICE 08/07/06 08/14/06
 Income Month Excl Sanc FC V Date Rate Deps NA Dep Form
 10/2006 03 W 08/15/06 10.00
 Recd ID Hrs Gross Payroll Ded. Other Type Oth Amt V
 10/07/06 E 080 0600.00 0000.00 00000.00
 10/21/06 E 080 0600.00 0000.00 00000.00
 000 0000.00 0000.00 00000.00
 000 0000.00 0000.00 00000.00
 000 0000.00 0000.00 00000.00
 Term V
 Avg wkly hrs: 40 YTD Gross: Pymt P/R
 Expenses? N CM FS CM FS
 Dependent Care?

Next Trans: Parameters: Xmit:

CQSELF

SQSELF CIS SELF EMPLOYMENT INCOME INQUIRY 11/20/06 10:00:04

Operator: Worker: 09409 Cslid: 0258 Page 5 of 6

Co Record Cat G Status Case Name Bdgt Pymt P/R Beg: 06/05/06
 38 7700510 C OPEN PATTY POTHOLDER CM FS CM FS CM FS End: 00/00/00
 FS 00 00 00 00 Chg: 06/05/06

Ln Short Name Cde Elg Ex Sanc NA Deps Fc Deps Form Income Month
 02 PAUL POT 46 04 ES 00 02 00 07/2006
 Type of Business S-E Begin V Dte Hr/Wk Term V First Pay
 SELF EMPLOYED CUTTING GRAS 08/01/89 W 06/05/06 15 08/15/89

Source	Date Recd	Id	Gross Rec	Date Recd	Id	Gross Rec
SELF EMPLOYED C	07/07/06	E	100.00	07/14/06	E	100.00
	07/21/06	E	100.00	07/28/06	E	100.00

Typ	Expense Description	Fc	Amount	V	Typ	Expense Description	Fc	Amount	V
Z	OTHER	00	75.00	W					

Typ	Deduction Desc.	Fc	Amount	V	Typ	Deduction Desc.	Fc	Amount	V

Dependent Care?
 Next Trans: _____ Parameters: _____ Xmit: _

CQUNRD

SQUNRD CIS UNEARNED INCOME INQUIRY 11/17/06 15:06:32

Operator: Worker: 09409 Page: 2 of 2

Co Record D Status Case Name Cslid Beg: 11/17/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 11/17/06

LN Short Name NA Dep First Check
 01 PATTY POT 42 10/20/06

Income Month	Code	Description	Excl	FC	V	Date	Source	Day	Paid Form
11/2006	26	SUPPORT		05	W	11/17/06	FAMILY		

Recd	ID	Gross	Type	Deductions	Amt	V	Pass Thru
11/20/06	E	0100.00			000.00		00.00
00/00/00		0000.00			000.00		00.00
00/00/00		0000.00			000.00		00.00
00/00/00		0000.00			000.00		00.00
00/00/00		0000.00			000.00		00.00

Dependent Care? N Pymt P/R
 Court Order Assigned? N CM FS CM FS

11

Next Trans: _____ Parameters: _____ Xmit: _

CQPREN

SQRELN CIS HOUSEHOLD RELATIONSHIP INQUIRY 11/17/06 15:14:26
 Operator: Worker: 09409 Page: 3 of 8
 Co Record D Status Case Name Cslid Beg: 09/18/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 10/13/06
 Ref LN: 03 Last: POTHOLDER First: PAULA M: Age: 11 Gender: F

Source		Rel Caring				Prmy Tax		Rel Caring				Prmy Tax	
LN	Short Name	Gndr	Ref	Ref	Ref	Ref	LN	Short Name	Gndr	Ref	Ref	Ref	Ref
01	PATTY POT 42	F	M	Y	Y		02	PAUL POT 46	M	F	Y	Y	
04	PETER POT 5	M	B				05	OLIVE OVE 4	M	C			
06	OLIVI OVE 4	F	C				07	OCTAV OVE 8	M	C			
08	NORA OVE	F	C										

Next Trans: Parameters: Xmit:

CQINDA

SQINDA CIS INDIVIDUAL ATTRIBUTES INQUIRY 11/17/06 15:19:46
 Operator: Worker: 09409 Page 01
 Co Record D Status Case Name Cslid Beg: 09/18/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 00/00/00
 Chg: 09/18/06

S LN	Short Name	Wav	Pla	Past				Prg	Sch	Emp	Work		Dep		
				Fac	SSI	Cur	Vet				Dis/	40	100	ETP	Pot
01	PATTY POT 42								Y		60	12			
02	PAUL POT 46						Y		Y		53	40			
03	PAULA POT 11							Y			51	01			
04	PETER POT 5										51	01			
05	OLIVE OVE 4										51	01			
06	OLIVI OVE 4					Y					53	01			
07	OCTAV OVE 8							Y			51	01			
08	NORA OVE										51	01			

Next Trans: Parameters: Xmit:

CQBUDG

SQBUDG CIS BUDGET AUTHORIZATION INQUIRY 11/17/06 15:22:17

Operator: Worker: 09409 Page: 2 of 2

Co Record Dist Case Status Case Name Cslid Beg: 11/08/06
 38 7700510 0 OPEN PATTY POTHOLDER 0258 End: 11/21/06
 Chg: 10/13/06

Cat	GG	Ctl	Pgm	TT	Stat	Susp	Act	Rea	Appl	Open	Close
C		5	00		OPEN	00/00/00	D	001	08/15/06	08/15/06	00/00/00

Nonfinancial: PASS Automated Notice ? N Reapp Reapp Due SAR
 Resources: PASS Notice Opt Type 00/00/00 08/15/07 1
 Income: PASS 001
 SAR SAR Due CC Elig Y
 Mo Ben: \$ 70.00 00/00/00 02/15/07

Sel: Med Serv Provider: NONE

.....Alternate Payment Information.....

V	LN	SSN	Lang	Indiv #	V
		000-00-0000			

Code

Alt Addr:

City: St: Zip: -

Next Trans: Parameters: Xmit:

CQCCSR

SQCCSR CIS CHILD CARE ELIG SUMMARY RESULT INQUIRY 11/17/06 15:36:18

Operator: Worker: 09409 Page: 1

Co Record D Status Case Name Cslid
 38 7700510 0 OPEN PATTY POTHOLDER 0258

LN	Short Name	Cat	GG	Pgm	P/F	Reason	Short Description
01	PATTY POT	42	C	00	F	300	Age is greater than 18
01	PATTY POT	42	FS	00	F	300	Age is greater than 18
02	PAUL POT	46	C	00	F	300	Age is greater than 18
02	PAUL POT	46	FS	00	F	300	Age is greater than 18
03	PAULA POT	11	C	00	P		
03	PAULA POT	11	FS	00	P		
05	OLIVE OVE	4	C	00	P		
05	OLIVE OVE	4	FS	00	P		
06	OLIVI OVE	4	C	00	P		
06	OLIVI OVE	4	FS	00	P		
07	OCTAV OVE	8	C	00	P		
07	OCTAV OVE	8	FS	00	P		
08	NORA OVE		FS	00	P		
08	NORA OVE		C	00	P		

Next Trans: Parameters: Xmit:

CQCCPT

SSCCPT CIS CHILD CARE INFORMATION ACTION 11/17/06 15:47:34

Operator: Worker: 09409 Page: 01 More: Y
 Co Record Cat GG Mode Dist Case Name Cslid
 38 7700510 C CHILD CARE 0 PATTY POTHOLDER 0258

LN Short Name Service Month From Thru Co Of Care Ver Del
 05 OLIVE OVE 4 / / / / Automated Notice Y

Status Child Care Charges: \$.00 Notice Opt Type
 FT Days Maximum Allowable: \$.00 710 ELIG
 PT Days Excess Costs: \$.00
 Prorate Co-Pay Co-Pay: \$.00
 R/N Dir Pay Prorated Co-Pay: \$.00 C/R Ln#
 Childcare Payment: \$.00 Disable Payment?

Purpose Prov Type Rel/NRel Trad/NTrad Disb(13+) Dev Age
 / / / / / /

Vendor Id# SSN/FEIN Provider Name/Address Phone Number
 - -

Next Trans: Parameters: Xmit:

CQBVAL

SQBVAL CIS BUDGET GROUP VALIDATION INQUIRY 11/17/06 15:52:22

Operator: Worker: 09409 Page: 1
 Co Record Mode Dist Case Name Cslid
 38 7700510 OPEN 0 PATTY POTHOLDER 0258

LN Short Name ETP Sanc Since 10/96: 0
 01 PATTY POT 42

	Cat	GG	Elg	Exc	Sanc	Disq	Begin	End
Cash	C		DS		21		10/25/2006	11/25/2006
Other Active Sanc/Disq								

Food Stamps
 Other Active Sanc/Disq

Apply Riverside Rule?

Next Trans: Parameters: Xmit:

CQHIMN

SQHIMM

AECM HISTORY MENU

11/17/06 16:32:44

Description	Trans	Co	Record	Cat	GG	LN	Trans	Indiv No
1. Historical Info	>SQCISH							
2. Rej Historical Info	>SQRISH							
3. Individual Data Sum	>SQINDS							
4. Ind Tracking Inq ...	>SQINDQ							
5. Case Access Inq	>SQCPAC							
6. Indiv. Access Inq ..	>SQIPAC							
		Co	Record	Cat	GG	From	Through	Auth
7. Cash Ben & Budg Hist	>SQCBBH							
8. FS Ben & Budget Hist	>SQFBBH							
9. Budget Group Hist ..	>SQBUDH							
10. Cash Transcript	>SQCTRN							
11. FS Transcript	>SQFTRN							
12. Authorized Txn Hist.	>SQATHI			***	*			*****
13. Primary Inq Menu ...	>SQMENU							
14. AECM Inquiry Menu ..	>SQAEMN							
15. CIS Main Menu	>SISMNU							

Next Trans:> Parameters: Xmit: